

COA/CORS Poster Presentation Guidelines – Westin Hotel Ottawa and Shaw Convention Centre June 15-18, 2017

Welcome to the 2017 COA/CORS/Hip Symposium Annual Meeting in Ottawa. Please take a moment to carefully review the important details below.

Poster set up: June 15, 12:00-17:00, Poster tear-down: June 17, 16:30, Exhibit Hall, Confederation and Provinces Ballroom, 4th Floor, Westin Hotel Ottawa.

All poster presenters must register for the Annual Meeting (Pre-register before April 28 to get the early bird rates).

All posters, number, title and authors, will appear in the poster listing that will be available on-line and on the COA App. All posters will be mounted in their designated poster areas (High Scoring poster, COA/CORS posters), in the Exhibit Hall, Confederation and Provinces Ballroom, 4th Floor, Westin Hotel Ottawa.

Poster boards will be ready for mounting on Thursday June 15 from 12:00. Poster set-up must be completed by 17:00 on Thursday prior the beginning of the Opening Ceremonies. Authors are encouraged to be at their displays during the Presidents' Reception on Thursday evening from 19:00-21:00, to answer any questions as well as during the Poster Pub, Friday, June 16, 17:30-19:00.

Posters must be removed by 16:30 on Saturday, June 17 prior to poster board dismantling. **It is the responsibility of the presenters to remove all materials;** The COA staff will not assume responsibility for poster materials remaining after 16:30 on Saturday, June 17.

***Please note that the poster size is a maximum of 44" X 44"*

All oversized posters will be removed to accommodate the required 2 posters per board.

Presentations should be self-explanatory, and you are free to supplement and discuss particular points. Materials can be mounted with push pins/ Velcro. Push pins/ Velcro will be provided on site. Avoid heavy cardboard, as it may be difficult to keep in position.

For easy identification, provide a heading including the title and author(s) of the paper. Do not write on the board.

